

SPECIMEN REPORT / 6-MONTH PORTFOLIO VIEW

Weekly status report

A leadership-ready weekly readout: health, movement, risks, decisions and the work planned next week.

BUILD TICKET

WIB-103

IN DEMO / SYNTHETIC

06

PROGRAMS

03

ON TRACK

03

NEED ATTENTION

06

OPEN ACTIONS

What this report tells you

The WSR distinguishes trend from current state. It surfaces what changed, where leadership attention is needed, which decisions unblock delivery, and who owns the next checkpoint.

Executive signal

- Progress is late-stage, but two critical paths remain exposed.
- The most useful asks are owners and dates, not broad escalation.
- Numbers and narrative are fictional demo content.

REPORTING BASIS

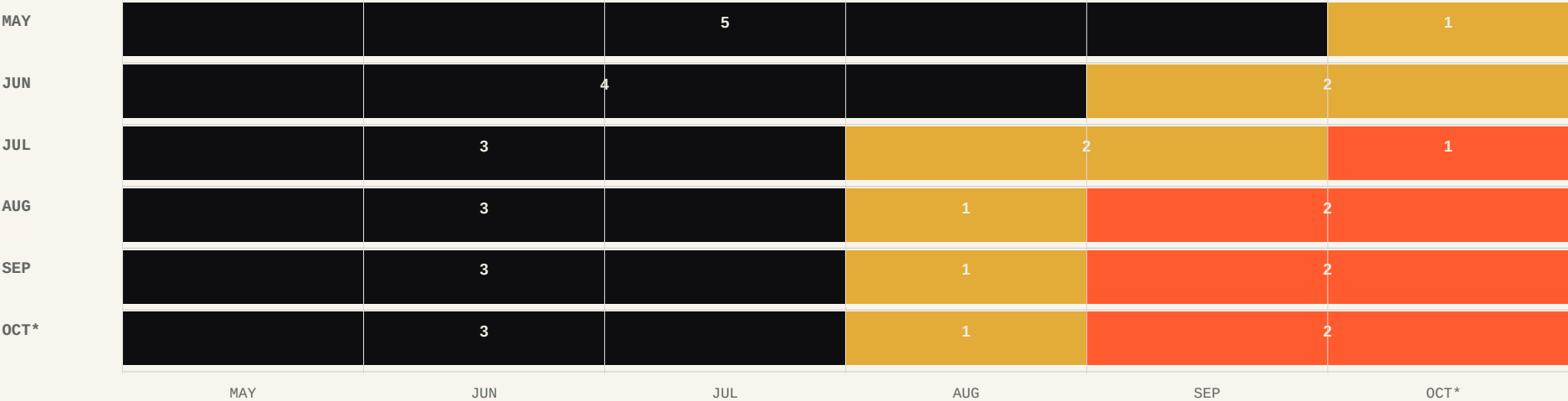
Synthetic-only sample using placeholder clients Alpha, Lotus, Pearl, Cedar, Nova and Ember. Six-month trend is May-October 2026; October values are month-to-date through 20 October. Action dates are illustrative planning dates for 26-30 October.

Portfolio health trend

Program counts by status across the six-month window; each month totals six clients.

Monthly health distribution

On track Watch At risk



The status mix shifted from mostly on-track in May to three programs requiring watch or risk attention by July. The mix has held steady since August; the work now is dependency closure and decision follow-through.

What moved this week

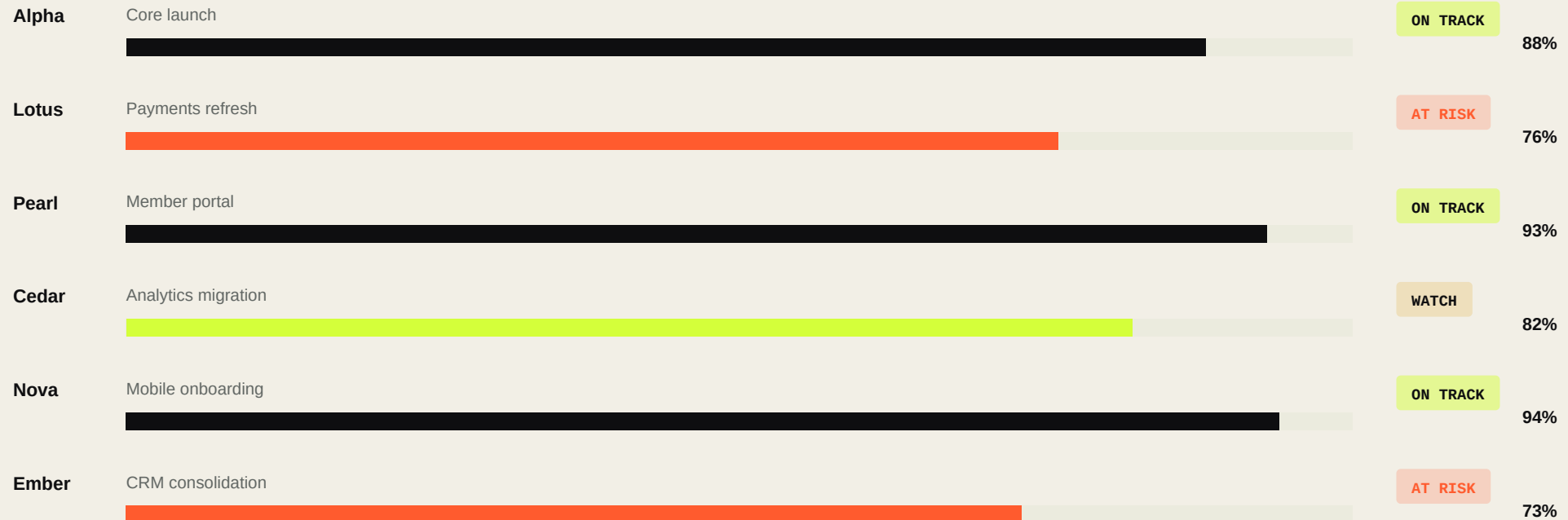
- Pearl reached 93%; accessibility sign-off is the last release gate.
- Lotus integration tests remain blocked by partner sandbox access.
- Nova experiment result is ready for a rollout decision.

What did not change

Cedar still needs a signed parity threshold. Ember still needs two source owners. Keep both on the leadership action list until evidence changes.

Workstream and client scorecard

Separate delivery progress from the decision or dependency that needs help.



Delivery pulse

Four programs are on track or watch with a near-term closure path. Lotus and Ember carry the most material schedule exposure. Pearl and Nova have decision gates that can close with clear review ownership.

Leadership attention

Ask each accountable lead for one owner, one date and one evidence checkpoint. Keep status green only when the next gate is supported by a named owner and a dated dependency.

Risks and decisions for the connect

A short decision log that can be read aloud in a leadership meeting.

REF	EVIDENCE / GAP	OWNER	LEADERSHIP ASK	PRIORITY
R1 / Lotus	Sandbox access no date	Partner lead	Name escalation owner + date	HIGH
R2 / Ember	Two source owners missing	Sales Ops	Appoint interim stewards	HIGH
D1 / Nova	Rollout guardrails open	Product + Sales	Approve 50% cohort criteria	DECIDE
D2 / Cedar	6% export exceptions	Client sponsor	Accept or remediate threshold	DECIDE
R3 / Pearl	Focus-order sign-off pending	Design QA	Close accessibility checklist	MED

Suggested WSR talk track

Three programs are on track, one is on watch and two are at risk. The two risks are actionable: Lotus needs a dated partner sandbox path; Ember needs data owners. Today we need two named owners, two dates and a recorded Nova rollout decision.

Next-week commitments and deck outline

Use the same five-part structure in the weekly leadership connect deck.

TICKET	COMMITMENT	OWNER	DUE	STATE
WIB-LOT-087	Secure gateway sandbox access	Victor Chen	26 Oct	BLOCKED
WIB-EMB-033	Name two CRM source owners	Jamie Fox	26 Oct	OPEN
WIB-NOV-072	Approve 50% rollout guardrails	Ella Park	27 Oct	DECISION
WIB-CED-066	Sign data-parity threshold	Omar Reed	28 Oct	OPEN
WIB-PEA-153	Close accessibility sign-off	Priya Shah	29 Oct	IN REVIEW
WIB-ALP-214	Book partner certification slot	Iris Lee	30 Oct	OPEN

WSR deck / 5 slides

- Portfolio snapshot and trend
- What changed since last connect
- Top risks and dependency paths
- Decisions required today
- Owners, due dates and next checkpoint

Definition of done

Every action has a ticket or traceable reference, one owner, a date and an evidence checkpoint.
Leave unknown values explicitly marked as pending instead of filling them with a guess.